**Enrollment and Attendance:**

Please initial on the provided lines after reading each requirement.

1. \_\_\_\_ Completion of the Family Information Forms, Consent forms*,* and other paperwork as needed, is required for class participation.
2. \_\_\_\_ Arrive to class on time and return from breaks on time. Participants arriving more than 10 minutes late will not be permitted in the class.
3. \_\_\_\_ Completion of all sessions is required. Attendance verification will be signed at the end of each class.

*MPAP* is a thirteen (13) session series

*EBPP* is a fourteen (14) session series

*NPP School Age* is a fifteen (15) session series

1. \_\_\_\_ An assessment will be given during class sessions in the following sequence:

*MPAP*: one (1), six (6), and twelve (12)

*EBPP*: one (1), six (6), and thirteen (13)

*NPP School Age:* one (1), six (6), and fourteen (14)

1. \_\_\_\_ Up to three (3) absences are allowed during the workshop series from the date of enrollment. All missed sessions must be made up within one (1) month of the date of the last class session.
2. \_\_\_\_ The Certificate of Completion can only be awarded by the FRC site the participants enrolled with.

**Group Agreements:**

\_\_\_\_ **Respect**—Give undivided attention to the person who has the floor (permission to speak). Place cell phones on silent during class time (only to be used during emergency situations); remain alert and aware.

\_\_\_\_ **Remain free of substances (alcohol and other drugs).**

\_\_\_\_ **Confidentiality**—What we share in this group will remain in this group, unless permission is given by a group member for their specific participation.

\_\_\_\_ **Participation/Openness**—Participate and be as open and honest as possible. Avoid disclosing others' (family, neighbors, significant others, or friends) personal or private issues. It is okay to discuss situations but avoid using names.

\_\_\_\_ **Right to pass**—It is always okay to pass if you do not wish to answer a question.

\_\_\_\_ **Nonjudgmental approach**—It is okay to disagree with another person's point of view without putting that person down.

\_\_\_\_ **Sensitivity to diversity**—We will remember that people in the group may differ in cultural background, sexual orientation, and/or gender and will avoid making insensitive or careless remarks.

\_\_\_\_ **Acceptance**—It is okay to feel uncomfortable; some topics are sensitive and personal.

\_\_\_\_ **Have a good time**—It is okay to have a good time. Creating a safe space is about coming together as a community, being mutually supportive, and enjoying each other's qualities.

**I, , agree to abide by the above policy and group agreements and understand that failure to do so may result in my dismissal from the class session.**

**Signature Date**

Will you be required to verify attendance in this workshop? Y Yes N No